

## **TERMS**

- There is no rental or church use charge for members of Emmanuel Reformed Church.
- Non-members are asked to pay \$100 for extra services provided by the Custodian and sound system operator.
- Only authorized ERC personnel may operate the sound system.
- No alcohol or tobacco use will be tolerated anywhere on church property during the visitation, prayer service, committal service or the hours leading up to or following these events.
- If the kitchen and fellowship hall are used following the service, a church work unit can be made available to serve food. We ask that a \$100 donation be given to the women's circles or their service. Please make this check out to God's Garden Circle.
- If you do not require the help of an ERC work unit, but still want to serve refreshments from the kitchen, we ask that the kitchen be returned to its previous condition. This includes bagging the trash and placing it in the dumpster outside the north door, washing all dishes and putting them away, cleaning the floor, placing used towels together on the counter, etc.

## RESERVATION

NAME:	ME:		PHONE:		
ADDRESS:					
	Street Address/P0 Box	City	State	Zip Code	
EVENT DATE(S):		START TIME:			
SIGNATURE: _		AMOUN	AMOUNT ENCLOSED:		
	I agree to the terms printed above.		Please make checks out to Emmanuel Reformed Church		

Upon receipt of this form, the ERC Hospitality Team and Custodian will review and confirm your request.

We pray God blesses your event in our facility. THANK YOU!